## 2021 Year-End Charitable Contribution Guidelines



Refer to the critical dates below to ensure that contributions to Schwab Charitable are received and processed by December 31, the IRS deadline for yearly tax deduction eligibility. For some assets, these dates fall in November.

Please consider contributing early as processing times may take longer due to remote staffing.

You must have your Schwab Charitable account established and open prior to submitting contributions. Please allow up to 14 business days to open the account prior to making your contribution. **All forms must be received in good order.** We will be closed for Thanksgiving on November 25 and for Christmas on December 24.

Type of Contribution	Action Needed	Timing
Assets held at Charles Schwab & Co. Inc.	Log in to your Schwab Charitable Account, click on "Contribute to My Account" and follow instructions.	Contributions made online must be received by 11:59pm ET December 31.
	or  Download and fax the Contribution Form (PDF).	Faxes must be received by 11:59 p.m. ET December 31.
Checks	Download and mail the Contribution Form (PDF). Overnight or mail the check.	Contribution Form and check must be postmarked by December 31.
Wire transfer	Submit a transfer request to the financial institution to wire the funds.	Wires generally take two to three business days. Please check with your financial institution.
	For details see Delivery Instructions (PDF).	The wire must be received by Schwab Charitable no later than 4p.m. ET December 31.
Mutual funds held at a firm other than Charles Schwab & Co. Inc.	Complete, print and mail the Schwab Charitable Transfer of Assets (PDF) form.	Processing times can vary but typically will take <b>two to six weeks</b> . To ensure proper processing, we suggest initiating this request by November 19.
		Assets must be received by December 31.
Stock transfers from a non-Charles Schwab & Co., Inc., financial institution	Complete the Schwab Charitable Transfer of Assets form	Processing times can vary but <b>typically will take two to six weeks</b> . Please check with your financial firm.
	and	Assets must be received by December 31.
	Instruct Schwab Charitable to initiate the transfer. or	
	Initiate a transfer request to the firm holding the securities, and include Schwab's DTC number: 0164 from our Delivery Instructions.	
Physical stock certificates for publicly traded companies	Download, complete and mail or fax the Contribution Form (PDF). Include an irrevocable stock or bond power form.	Must be postmarked by December 31.
	Please note: This form is only needed if you can't endorse the certificate.	
Control and restricted stock	Call Schwab Charitable 800-746-6216.	Processing times vary. To ensure proper processing, we suggest initiating request as follows:
		Stock restricted by legend (Physical SKL) must be received by November 12.
		Control/Affiliate book entry must be received by December 15.
Cryptocurrency	Call Schwab Charitable 800-746-6216.	Call by December 11.
Other illiquid assets including private	Call Schwab Charitable 800-746-6216.	Processing times may vary based on asset.
company stock, hedge fund interests, private		To ensure proper processing, we suggest initiating the request by November 30.
equity, real estate, etc.		Assets must be received by December 31.

Please know that any distribution from your IRA account to a donor-advised fund is not a Qualified Charitable Distribution (QCD) for tax purposes.

## 2021 Year-End Granting Guidelines

In order for grants to be processed by year end, grant recommendations should be **received by November 30**. For efficient grantmaking, consider scheduling grants online now as a one-time or recurring grant.

Because you received a tax deduction when you contributed to your Schwab Charitable account, grants made from your account are not tax deductible.

In general, grants are processed in three to five business days however, **processing may take longer toward the end of year**. If grants are recommended to charities Schwab Charitable has granted to in the past 12 months, recommendations made after the deadline may still be processed by year end.



Action Needed	Timing
Log in to your Schwab Charitable account, select "grant" and follow instructions.	To ensure processing by year-end, grant recommendations <sup>†</sup> must be submitted by November 30.
Or	
Download, print, and fax or mail the Recommend a Grant form (PDF).	

Grant recommendation tips: Increase granting efficiency by using the **grant again** feature for the charities you've given to previously. You may also sustain support for your favorite charities by scheduling **recurring grants** over an extended period of time. You may skip or cancel a grant at any time.

## How to Submit

## Online (recommended method):

Login to your account at www.schwabcharitable.org

Fax: 877-535-3852

Mail: Schwab Charitable P.O. Box 628298

P.O. Box 628298 Orlando, FL 32862 Overnight Schwa Delivery: 1958 S

Schwab Charitable 1958 Summit Park Dr.

Suite 200

Orlando, FL 32810

For questions or assistance with philanthropic planning or charitable giving:

Visit www.schwabcharitable.org
Email ask@schwabcharitable.org
Call Schwab Charitable at 800-746-6216
Contact your advisor or financial consultant

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<sup>†</sup> Certain charities may take longer for review.

The type of securities and how quickly the securities are transferred by the financial institution currently holding the investments may impact Schwab Charitable's ability to receive contributions by year end.

Schwab Charitable is the name used for the combined programs and services of Schwab Charitable Fund<sup>TM</sup>, an independent nonprofit organization. Schwab Charitable Fund has entered into service agreements with certain subsidiaries of The Charles Schwab Corporation.