



# Contribute to Your Donor-Advised Account

**Questions or Need Assistance?** Call 800.746.6216

**Please contribute the assets specified below to:**

Donor-Advised Account Number

Contributions to your donor-advised account (“Account”) can include marketable securities, including mutual funds, and cash. Contributions must be for a minimum of \$500. All contributions are irrevocable, and are generally eligible for tax deduction.\*

Please identify the donor of contributions to ensure that each donor receives an appropriate acknowledgement for tax purposes. If contributions are being made by multiple donors, please make a photocopy of this form and clearly indicate which assets are being contributed by which donor.

**Please select the type of contribution(s) you would like to make and complete the sections indicated:**

- Transfer of assets from a Charles Schwab & Co., Inc. brokerage account:** Complete Sections 1 and 5
- Check, money order or wire transfer:** Complete Sections 2 and 5
- Security certificates held in personal possession:** Complete Sections 3 and 5
- Restricted stock or other assets:** Please call 800-746-6216 for instructions
- Transfer of assets held at financial institutions other than Charles Schwab & Co., Inc.:** Complete Sections 4 and 5

\* Individual circumstances can vary. Please consult your tax advisor regarding your specific situation. Contributions from private foundations or existing donor-advised funds are not deductible.

## 1. TRANSFER OF ASSETS FROM A CHARLES SCHWAB & CO., INC. BROKERAGE ACCOUNT

Schwab Brokerage Account Number**	Name(s) on Account
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\*\* If you are transferring assets from multiple Schwab accounts, photocopy this form for each account and attach.

### SPECIFY ASSETS

- Cash contribution: \$ \_\_\_\_\_
- Stocks, bonds, mutual funds or other assets: *(Use the table below only for specifying stocks, bonds, mutual funds or other assets)*

Description of Assets/Name of Security	Symbol (if applicable)	Number of Shares or “All” †† (mandatory)	Approximate \$ Value	Cost Basis (Optional)***	
				Purchase Date	Purchase Price
			Total		

†† **Number of shares must be specified.** The Fund will transfer assets based on the number of shares, not the approximate \$ value since security values may fluctuate.

\*\*\* Shares will be contributed based on a Schwab client’s current cost basis method unless otherwise specified with a given purchase date and cost.

Also complete Section 5 before mailing.

## 2. CONTRIBUTION BY CHECK, MONEY ORDER OR WIRE TRANSFER

<input type="checkbox"/> Check or money order enclosed for \$ _____ <b>(Make payable to Schwab Charitable Fund)</b>	<input type="checkbox"/> Wire: \$ _____ Note: Wire transfer instructions are on page 3.
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Also complete Section 5 before mailing.

### 3. TRANSFER SECURITY CERTIFICATES HELD IN PERSONAL POSSESSION

Please have all registered owners of the donated assets endorse each certificate by writing “Schwab Charitable Fund” between the words “appoint” and “attorney” in the space provided on the back of the certificate. All registered owners must sign and date each certificate exactly as their name appears on the face of the certificate. **As instructed on the certificate, notarize or obtain a signature guarantee on the back of each security certificate as well. Please note that securities must be marketable and that in most cases penny stock certificates are not acceptable.**

#### SPECIFY SECURITIES

Name of Security	Symbol (if applicable)	Number of Shares	Approximate \$ Value
			Total

**Note:** If you are sending security certificates, we suggest that you send them with this form via registered, certified or overnight mail, and request a return receipt.

Also complete Section 5 before mailing.

### 4. TRANSFER OF ASSETS FROM FINANCIAL INSTITUTIONS OTHER THAN CHARLES SCHWAB & CO., INC.

**Important:** Check only ONE of the instruction boxes below, and follow the specified instructions.

<input type="checkbox"/> <b>I will initiate the transfer of assets by:</b> <ul style="list-style-type: none"> <li>Contacting my financial institution directly to request the required procedures and forms and providing them the delivery instructions in Section 6.</li> </ul> <p><b>And</b></p> <ul style="list-style-type: none"> <li>Completing Sections 4 and 5 of this form (<i>you will need a separate form for each transfer from separate financial institutions</i>).</li> </ul> <p><b>And</b></p> <ul style="list-style-type: none"> <li>Sending the signed form to Schwab Charitable Fund.</li> </ul>	OR	<input type="checkbox"/> <b>I hereby instruct Schwab Charitable Fund to initiate the transfer of assets by:</b> <ul style="list-style-type: none"> <li>Completing Sections 4 and 5 of this form.</li> </ul> <p><b>And</b></p> <ul style="list-style-type: none"> <li>Sending the signed form to Schwab Charitable Fund for each transfer requested. Note: Depending on the type of securities and how quickly the securities are transferred by the financial institution currently holding your investments, a typical transfer initiated by Schwab Charitable Fund will take approximately three weeks.</li> </ul> <p><b>And</b></p> <ul style="list-style-type: none"> <li>Attaching a copy of my most recent statement for each account from which I am transferring.</li> </ul>
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#### To

Donor-Advised Account Number	Name(s) on Account
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#### From

Account Number	Name(s) on Account
Name of Firm Holding Assets	Firm Telephone Number
Firm Mailing Address	City, State, Zip Code

#### SPECIFY ASSETS

Cash contribution: \$ \_\_\_\_\_

Stocks, bonds, mutual funds or other assets:

Description of Assets/Name of Security	Symbol (if applicable)	Number of Shares or “All” †† (mandatory)	Approximate \$ Value
			Total

†† **Number of shares must be specified.** The Fund will transfer assets based on the number of shares, not the approximate \$ value since security values may fluctuate.

For delivery instructions see Section 6.

**5. AUTHORIZE CONTRIBUTION**

This is my written authorization to irrevocably transfer ownership of the assets specified in Sections 1, 2, 3 or 4 of this form (including restricted stock) to Schwab Charitable Fund. I understand that any contribution, once accepted by the Fund, represents an irrevocable contribution to Schwab Charitable Fund and is not refundable to me for any reason.

**For Fax Submissions:** It is the intention of each of the undersigned donors that Schwab Charitable Fund may rely on a facsimile copy of his or her signature as a binding and enforceable signature, admissible in any proceeding to the same extent as if this form was submitted in manual form.

 **SIGNATURES REQUIRED** *All donors of the account must sign below:*

For assets held in a joint account, a registered owner of the donated assets must provide a signature, and is acting on behalf of all the registered owners of the assets. For assets held in other types of accounts, all registered owners must provide a signature. Note: If you are donating security certificates held in personal possession, signature(s) must correspond with the name(s) written on the face of the certificate(s) or bond(s) in every particular instance without alteration.

X	
Donor #1 Signature	Date

X	
Donor #2 Signature	Date

X	
Donor #3 Signature	Date

X	
Donor #4 Signature	Date

**6. DELIVERY INSTRUCTIONS**

When your form is complete, please review it, sign it and send it via mail or overnight delivery to:

Schwab Charitable Fund  
 211 Main Street  
 San Francisco, CA 94105

OR

Fax to 877.535.3852

Fax delivery can be accepted for accounts funded with wire transfers and transfer of assets from a Charles Schwab & Co., Inc., account. In case of fax delivery, **PLEASE RETAIN THE ORIGINAL FOR YOUR FILES.**

If transferring assets from a financial institution other than Charles Schwab & Co., Inc., the financial institution will need these delivery instructions to make the contribution.

All deliveries **MUST** include the donor's name and the donor-advised account number.

**Wire Transfer Instructions**

Wire to: Citibank N.A.  
 111 Wall Street  
 New York, NY 10005  
 800-627-3999  
 ABA#: 021000089  
 FBO: Charles Schwab & Co., Inc.

Citibank Account: 40553953

Donor-Advised Account Number: \_\_\_\_\_  
 Donor Name: \_\_\_\_\_

**Forward Checks and Physical Delivery of Securities:**

Schwab Charitable Fund  
 211 Main Street  
 San Francisco, CA 94105

**All DTC-Eligible Securities (e.g., Stocks)**

Deliver to DTC Clearing 0164, Code 40  
 Tax ID #: 31-1640316

**Fed Book-entry Securities (e.g., Treasury Notes)**

JPM CHASE/CCC  
 ABA#: 021000021  
 Charles Schwab A/C G69873  
 FFC: Donor-Advised Account Number: \_\_\_\_\_